

FJI INDEPENDENT COMMISSION AGAINST CORRUPTION

Application Form

Post Applied for:

Please submit all certificates with this application

Information given should be clear, concise and accurate. **DO NOT USE ABBREVIATIONS.**

Complete the form in block letter preferably in black ink to facilitate reproduction

1.

Family name (surname)	First/other names	Mr/Mrs/Miss	Maiden name if any
Present Nationality	Date of birth	Place and country of birth	
Passport number	Place and date of issue of passport		Date of expiry
Has your nationality ever been changed or is it in the process of being changed		<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, please explain)

Residential address	Tel:	Marital Status	
	Fax:		
	E-mail:		
		<input type="checkbox"/>	Single
		<input type="checkbox"/>	Married
Work address	Tel:	<input type="checkbox"/>	Divorced
	Fax:	<input type="checkbox"/>	Separated
	E-mail:	<input type="checkbox"/>	Widow(er)

2. What do you consider as your specialization? _____

If you were offered this position, how soon could you report for duty? _____

Please indicate if for medical or any other reasons you are prevented from traveling. _____

3.

Employment History	Company	Annual Gross Salary	Position held	Supervisor's name	Dates (years only)	
Present Post					From:	To:
Preceding Post					From:	To:

4. Give names of spouse and any dependents

Name	Age	Relationship	Name	Age	Relationship

Give details of any relatives who are employed by the Fiji Independent Commission Against Corruption

Name	Relationship

5. Have you any previous convictions by a Court of Law or ever been found guilty by any forum (i.e. board, commission, tribunal etc) upon an inquiry of any sort? *If yes, please provide details*

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Is there any pending case in a Court of Law or a pending inquiry before any forum against you? *If yes, please provide details*

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6. **REFERENCES:** List three (3) referees not related to you but are familiar with your character and qualifications. Do not repeat names of supervisors listed under Question 3 above.

Name	Address	Telephone No.	Occupation

7. **LANGUAGE KNOWLEDGE:** List the languages, including English which you are able to converse in

	Speak	Read	Write

8. **EDUCATION:** Give full details in chronological order. Give the exact name of the institution and title of degree/certificate. Exclude primary/secondary schools if you have a university degree or equivalent. Include courses and post graduate studies in your professional or related fields. ***(Please attach copies of relevant certificates)***.

From (year)	To (year)	Institution	Certificate(s), Degree obtained	Main field of study

List professional societies of which you are a member. Include the class of membership where appropriate. ***(If you need more space, please attach additional pages)***

9. **PROFESSIONAL EXPERIENCE:** Summary of employment record in chronological order. ***(If you need more space, please attach additional pages)***

A.	From:		To:		Exact title of your post	
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Name and address of employer

Description of your duties and responsibilities *(if you need more space, please attach additional pages)*

Reason for leaving

B.

From:

To:

Exact title of your post

Name and address of employer

Description of your duties and responsibilities *(if you need more space, please attach additional pages)*

Reason for leaving

C.	From:		To:		Exact title of your post	
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Name and address of employer

Description of your duties and responsibilities <i>(if you need more space, please attach additional pages)</i>

Reason for leaving

D.	From:		To:		Exact title of your post	
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Name and address of employer

Description of your duties and responsibilities *(if you need more space, please attach additional pages)*

Reason for leaving

10. List the type of software with which you are familiar with.

11. Additional information if any, with regard to your experience relevant to the post for which you are applying for (i.e. experience in on-the-job training *(if you need more space, please attach additional pages)*)

12. In your own words, explain why you want to work for the Fiji Independent Commission Against Corruption *(if you need more space, please attach additional pages)*

13. In your own words, explain why you think you are qualified for the position you are applying for (***if you need more space, please attach additional pages***)

DECLARATION:

I certify that the statements made by me on this form are true, complete and accurate.

I understand that any false statement or suppression of required information (withheld) by me would be sufficient grounds for the withdrawal of any offer of appointment or the cancellation of any contract of employment with the Fiji Independent Commission Against Corruption at any time.

Name:

Signature:

Date:
